



## Reading Terminal Market Filming Guidelines & Application

Thank you for your interest in filming at Reading Terminal Market. ***Please Note: Application does not automatically constitute permission to film. Form must be submitted at least 7 working days before date requested. Filming is not permitted 11am-2pm. Reading Terminal Market Corporation reserves the right to charge a fee at its discretion. Approved film-makers will be required to sign a release form and show proof of insurance.***

Today's Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Detailed Description of Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proposed Filming Date & Time: \_\_\_\_\_

Duration of Shoot: Hours \_\_\_\_\_ Minutes: \_\_\_\_\_

Location of Shoot in the Market: \_\_\_\_\_

Type of Equipment to be Used (i.e. Lights, Sound, etc.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe Set-Up Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Will Actors and/or Extras Be Involved?: Yes \_\_\_ No \_\_\_ How many? \_\_\_\_\_

***Please submit your request to Sarah Levitsky at [s-levitsky@readingterminalmarket.org](mailto:s-levitsky@readingterminalmarket.org) or fax to 215-922-2040.***